



Nevada Joint Union High School District Independent Citizens' Bond Oversight Committee, Regular Meeting Minutes

November 6, 2017

5:00 p.m.

Nevada Joint Union High School District

District Office Conference Room

11648 Ridge Road

Grass Valley, CA. 95945

1. CALL TO ORDER

Committee Chair Lisa Swartout requested Committee Secretary and District Superintendent Dr. Louise Johnson call the meeting to order and take roll. Dr. Johnson called the meeting to order at 5:04 p.m.

2. ROLL CALL

Dr. Johnson called roll, and the following committee members were present: Lisa Swartout, Katy Schwarz, Irene Frazier, Andrew Wilkinson, Bob Branstrom, Heino Nikolai, Eva Nau and Philip Salter.

Others present: Dr. Louise Johnson, Laura Flores, Paul Palmer and Trisha Delaney.

3. APPROVAL OF AGENDA

Bob Branstrom motioned, Irene Frazier seconded, and the Committee approved the Agenda 8-0.

4. PUBLIC COMMENT

There was no public comment.

5. CONSIDERATION OF MINUTES

The minutes from the August 7, 2017 meeting were reviewed by the Committee. Lisa Swartout motioned, Bob Branstrom seconded, and the Committee approved the meeting minutes 8-0.

6. DISCUSSION/ACTION ITEMS

6.1 Superintendent Welcome

District Superintendent Dr. Johnson welcomed the Committee and introduced Laura Flores, the District's Chief Business Official.

6.2 Presentation of Status for Active Bond Projects

Paul Palmer, Director of Planning and Construction, presented a pictorial overview of Bond projects.

6.3 Update on Bond Expenditures through June 2017

Director Palmer provided the committee an updated listing of Bond expenditures from inception through June 30, 2017 as a few expenditures from the prior fiscal year were billed by consultants late.

6.4 Review of Bond Expenditures from July 2017 through September 2017

Director Palmer reviewed the listing of expenditures from the most recent quarter with the committee. The listing of expenditures was quite lengthy. Committee Chair Lisa Swartout requested the meeting be expedited and kept to an hour to respect the time of committee members. District staff agreed to take efforts at the next meeting to reduce the laborious chore of reviewing expenditures.

6.5 Review of Budgets and Expenditures to Date for Each First Issuance Bond Project

Director Palmer provided a very brief overview of the budgets and expenditures for each project.

6.6 Extension of Service for Committee Members Serving a 1-Year Initial Term


Dr. Johnson polled the Committee members present who are serving a 1-year term as to their willingness to serve a follow-on 2-year term.

Lisa Swartout – No
Bob Branstrom – Yes
Irene Frazier – Yes
Andrew Wilkinson – Yes

Committee members Julie Branum and Rob Katzenstein, both serving an initial 1-year term, were not present but were contacted later via e-mail, and both agreed to serve a follow-on 2-year term.

7.0 Committee Chair Lisa Swartout encouraged committee members to attend the February Board of Trustees Meeting as the Committee will be presenting the results of the Measure B audit to the Board. The next meeting of the Bond Oversight Committee is at 5:00 p.m. on February 5, 2018.

8.0 The meeting was adjourned at 6:13 p.m.


Katy Schwarz, Committee Vice Chair


Louise B. Johnson, Superintendent and Committee Secretary